

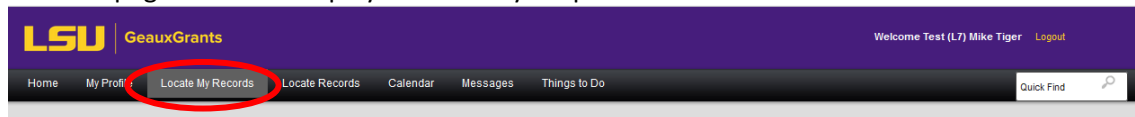
# LSU GeauxGrants

## Locating an IRB Protocol in GeauxGrants

It is recommended that you use **Chrome** or **Firefox** when using GeauxGrants. You can login through myLSU or by going to <https://www.lsu.edu/geauxgrants/>.

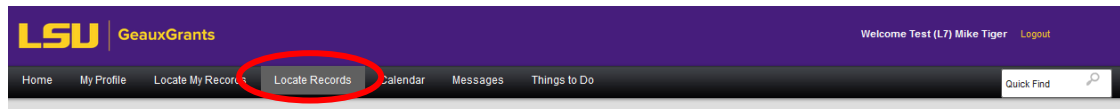
### If you are the PI or Record Owner:

You may login to GeauxGrants and select "Locate My Records" in the navigation bar at the top of the GeauxGrants page. This will display a list of all your protocols.



### If you are not the PI or Record Owner (but are listed on the Personnel page of the protocol):

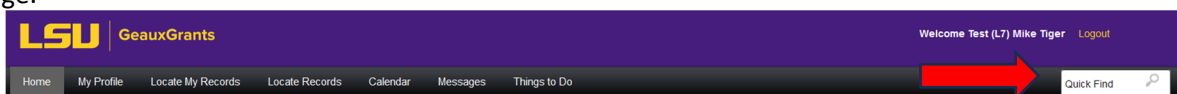
Once logged into GeauxGrants, you may select "Locate Records" in the navigation bar at the top of the page.



Check the box next to "Human Protocol." Select your search parameter (e.g., Record Personnel, Record Number, etc.). Then type in the key word/number (e.g., Last Name/First Name, etc.) and click "Search."

A screenshot of the 'Select Locate Criteria' search form. The form has a title bar with 'Save', 'Get', 'Help', and 'Close' buttons. Under 'Modules available for searching across:', there are checkboxes for 'Award', 'Conflict of Interest / PM-11', 'Human Protocol' (which is checked), and 'iACUC'. Below this, there are two columns of search criteria. The 'Available fields to search by' column includes options like 'Current Project Status', 'Record Associated Departments', etc. The 'Selected fields' column includes 'Record Personnel' (checked), 'Record Personnel Department', etc. To the right of the 'Selected fields' column is a 'Search' button circled in red. Below the search criteria, there is a search results preview for 'Record Personnel' with the keyword 'Tiger' entered. The results list several records, each starting with 'Tiger, (L#) Mike the - LSUAM | ...'.

Type the record number (e.g., 24-0000) into the "Quick Find" bar on the top right of any GeauxGrants page.



If you are not the PI and are not listed on the Personnel page of the IRB protocol, you will **not** have access to the record.