

Faculty Senate Integrative Learning Core (FSILC) Committee Syllabus Checklist:

1. [ILC Syllabus Statement](#) included with the correct Louisiana Board of Regents statewide disciplinary area and ILC proficiency listed.
Integrated learning allows students to make simple connections among ideas and experiences and across disciplines and perspectives. The LSU integrative learning core (ILC) curriculum is designed to develop students' ability to transfer their learning to new situations and to demonstrate a sense of self as a learner. A fundamental goal of the ILC is to foster students' practical and intellectual capacities associated with integrative learning in preparation for high competence and functionality in their post-baccalaureate careers. This course fulfills the BoR area of ___and provides students with experience in the ILC proficiency of _____.
2. The approved method for grading attendance is a graded category, with a point total or an overall grade percentage assigned to the category. Graded activities must include points or percentages, including attendance/participation, if absences will affect overall grades.
3. The syllabus must include the SACSCOC requirement of course learning objectives.
4. The syllabus must include a 7 or 15-week schedule (with outlines of topics, readings, and assignments).
5. The syllabus must include a credit-hour statement (PS-45 does not need to be referenced).
6. The syllabus must include grading scale information and a statement about rounding (PS-44 does not need to be referenced).
7. The syllabus must specify how accommodations will be handled for excused absence, and include a [link to PS-22 Student Absence from Class](#).
8. The syllabus must include an academic continuity plan (per PS-117).
9. The syllabus must include a statement regarding disabilities and accommodations (<https://lsu.edu/disability/faculty-staff/index.php#syllabus>).

Required Syllabus Policy Statements:

Please visit the Office of Academic Affairs website for the most up-to-date list of required syllabus policy statements (<https://www.lsu.edu/academicaffairs/syllabus-statements/index.php>).

- **Academic Continuity Plan**

In the event of a campus-wide closure, this course may transition to an alternative form of instruction. I will notify you by [e-mail, Moodle announcement] as soon as possible of the format our course will take. For example, the class may be held via Zoom and recorded for those unable to attend, or I will provide a lesson online that you can do asynchronously, or we may cover content at a different pace or schedule. If the emergency closure impacts scheduled tests, I will make alternative arrangements as soon as possible. If alternative formats are not available due to widespread loss of power and/or internet or other extenuating circumstances, the University may schedule makeup days per [Policy Statement 117](#).

- **Communication-Intensive (C-I) (if applicable)**

This is a certified Communication-Intensive (C-I) course which meets all of the requirements set forth by LSU's Communication across the Curriculum program, including:

- instruction and assignments emphasizing informal and formal [mode 1] and [mode 2];
- teaching of discipline-specific communication techniques;
- use of feedback loops for learning;
- 40% of the course grade rooted in communication-based work; and
- practice of ethical and professional work standards.

Students interested in pursuing the LSU Communicator Certificate and/or the LSU Distinguished Communicator Medal may use this C-I course for credit. And don't forget to check out the CxC Studio resources for additional support with all your communication projects in this class and beyond! For more information, visit <http://cxc.lsu.edu/>.

- **Service-Learning (if applicable)**

Statement clearly identifying the class as service-learning. Provide a link to www.LSU.edu/ccell for more info.

- Explanation of the types of s-l experiences used to meet course objectives.
- How students will make contact with community partners, and the estimated number of hours that students will serve in the community.
- Description of the reflection component used to connect the service experiences and course goals.
- Explanation of or [link to LSU student trip insurance policy](#).

- **Expectations**

LSU's general policy states that for each credit hour, you (the student) should plan to spend at least two hours working on course-related activities outside of class. Since this course is for three credit hours, you should expect to spend a minimum of six hours outside of class each week working on assignments for this course. [Visit the LSU catalog](#) for more information regarding general course information.

- **LSU Code of Student Conduct**

The LSU Code of Student Conduct explains student rights, excused absences, and what is expected of student behavior. Students are expected to understand this code as described [here](#). Any violations of the LSU Student Code will be duly reported to the Dean of Students.

- **Disability Services - (Visit link provided to select statement)**

Each course syllabus should contain a statement reflecting compliance with The Americans with Disabilities Act and the Rehabilitation Act of 1973, as amended, Section 504. [This link](#) contains 2 example statements.

The following statements are recommended but not required:

- Academic Success

The primary ingredients of your academic success are attending class, managing your time efficiently, taking good notes, and developing good critical thinking and communication abilities. LSU has a number of excellent resources that will assist you in developing these skills. The place to begin is the [Center for Academic Success \(CAS\)](#). The CAS offers guidance on what learning strategies are best suited to your talents, tutoring in the basic subjects, and workshops on a variety of topics, from note-taking to time management. [Communication across the Curriculum](#) assists students in developing the communication skills necessary for academic and professional success. Finally, with respect to professional success, the [LSU Olinde Career Center](#) can assist you in choosing a major and a profession that best suits your talents and passions and help you develop a four-year career plan to ensure success when you graduate from LSU.

- Permissible Use of Generative AI **(Include either the permissible or prohibited statement)**

As a partner in your learning, it is important to both of us that any assignment submission is a pure reflection of your work and understanding. In this course, using AI programs such as ChatGPT is permitted for the purposes of enhancing your understanding of course materials, encouraging creative exploration, and supporting academic growth. These programs should not be used to produce work that misrepresents your abilities or deceives as to the conditions under which the work was completed.

If you choose to utilize AI programs to generate content, you must clearly acknowledge the use of AI-generated material. Proper attribution of AI program use should include an explanation of how the program contributed to the assignment and/or your academic growth. Failing to give proper attribution to the use of AI programs in academic work will be reported to Student Advocacy & Accountability for review under the Code of Student Conduct and may result in impacts to your assignment and/or course grades.

Prohibited Use of Generative AI

As a partner in your learning, it is important to both of us that any assignment submission is a pure reflection of your work and understanding. The introduction of artificial intelligence options to complete academic work jeopardizes my ability to evaluate your understanding of our course content and robs you of the ability to master the subject matter. Therefore, the use of generative AI programs for the purpose of completing course work is prohibited. This includes, but is not limited to, using AI-generated essays, reports, code, or any other submissions as a substitute for your own original work. If you have questions about using specific tools or technologies in your coursework, seek guidance from your instructor beforehand.

Suspicions of the use of AI programs in academic work will be reported to Student Advocacy & Accountability for review under the Code of Student Conduct and may result in impacts to your assignment and/or course grades.

- Nondiscrimination, Sexual Harassment, & Title IX

LSU provides equal opportunity for all qualified persons in admission to, participation in, or employment in the programs and activities which the university operates without regard to race, creed, color, marital status, sexual orientation, gender identity, gender expression, religion, sex, national origin, age, mental or physical disability, or veteran's status. LSU has implemented a procedure to address complaints for those who believe they have been subjected to discrimination and/or harassment in violation of this policy. Please know that your instructors are here to support you and listen to your experience. We also want you to know that we are mandatory reporters and must report what we know to the Office of Civil Rights and Title IX. All LSU employees, with few exceptions, are required to report instances of sex- or gender-based harassment and discrimination, including sexual misconduct and power-based violence (e.g., sexual assault, stalking, dating violence, domestic violence, sexual exploitation, retaliation, etc.) for which they may not be the victim, but of which they are aware. The Office of Civil Rights & Title IX is the LSU office responsible for investigating complaints regarding any type of discrimination, sexual harassment, or power-based violence. The Office of Civil Rights & Title IX is located in 118 Himes Hall, and the phone number is (225) 578-9000. If you are aware of an individual who has been victimized, you are encouraged to contact the Office of Civil Rights & Title IX or file an online report by visiting [LSU's Domestic & Sexual Violence Support and Reporting](#) website and clicking the [Report an Incident](#) box. If you have been assaulted, harassed, or a victim of violence, we encourage you to contact the Office of Civil Rights & Title IX. Please reach out for help immediately. Some excellent resources available to Baton Rouge residents include:

- STAR (Sexual Trauma Awareness and Response; 24/7 hotline: (855) 435-STAR (7827)
- IRIS Domestic Violence Center; 24/7 hotline: (800) 541-9706
- The Lighthouse Program; (225) 578-5718
- VIA LINK; (800) 273-TALK (8255) [national line but answered from New Orleans]

National resources include:

- RAINN (Rape, Abuse & Incest National Network); 24/7 hotline: (800) 656-4673
- National Sexual Violence Resource Center

For additional information, visit www.lsu.edu/civil-rights, the [Office of Civil Rights & Title IX](#), and review [PM-73](#) (Prohibiting Power-based Violence, including Sex- and Gender-based Harassment and Discrimination, and Sexual Misconduct).